

## **School Bus Driver Duties and Responsibilities**

The school bus driver is responsible to the Parish School Board, the Superintendent, the Transportation Supervisor and the School Principal for all actions relating to the safe and efficient handling of the bus.

Those duties and responsibilities require the bus driver to:

Have concern for the SAFETY of the children. (Drivers are morally and legally responsible for safely transporting children and, using every precaution for their maximum protection.)

Conduct thorough **pre-trip**, en-route and **post-trip** checks on the vehicle and its special equipment.

Know the policies of the school board concerning transportation.

Know state and local traffic laws and ordinances governing motor vehicle operation.

Participate in **all** required meetings, conferences, and training meetings to improve transportation skills.

Ensure proper care, repair, and inspection of the bus.

Complete and submit required paper work within specified time lines.

Be punctual and reliable in the operation of assigned routes.

Avoid the use of alcohol, tobacco, obscene language and narcotic drugs at all times when on the bus. (Drug-free school zone regulations shall be followed.)

Maintain orderly conduct of passengers and ensure to the extent possible that passengers follow all local and state rules and regulations.

Maintain good public relations between school, bus, and home.

Notify the Supervisor of Transportation of all convictions of moving violations, in accordance with Louisiana Commercial Driver's Licensing Regulations.

Leaving a child on the bus shall result in disciplinary action, including but not limited to, suspension and/or termination of your employment.